

Highland Ridge HOA

Board of Directors

Meeting Minutes

June 7, 2015

Opening

Kiffer Address called to order the regular meeting of the HRHOA BOD at 6:35pm.

Present

Julie Laskowski; Ryan McDonald; James Kinnard; Anne Fezcko; Kim Gardner; Kiffer Address; Teresa Haverly

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Reports

Treasurer: presented by James Kinnard – Only 2 members still unpaid at this time. Request to move Bank account to BBT from BOA. *Decision delayed to next meeting.*

Pool: Tammy Andress – minor repair issues being addressed – nonworking water fountain, small cracks on decking, pump will need to be replaced but waiting until it goes out. Request made to move contract for pest control to another company. Approved. Exterior lighting in breezeway is not working. Will have it checked out. Water leak was repaired within the approved amount. Irrigation was converted to a normal meter.

Social: Julie Laskowski – Due to lack of response, the Spring Progressive dinner and Easter Egg hunt were cancelled. Since July 4th is on a Saturday this year no activities will be planned, there will be an end of summer event on 8/1 instead. Labor Day/tennis tournament planned for 9/6. Next Progressive dinner planned for October.

Tennis: James Kinnard – Courts have been repaired and repainted. Screens will be replaced and pavilion will be stained in July. *Looking into the possibility of new benches.*

Landscape – Looking to change both the planting and mowing vendors. *Looking into planting options for the hillside by the pavilion.*

Old Business

The Board via email previously approved the removal of three dead trees in the southwestern common area within Outlook Way. One of the trees fell on it's own. The remaining two dead trees will be removed. Entrance signs repair work has been completed.

Still need Consent of Owner form from Lot 49 – *Kiffer is to follow up.*

Ann Feczko is following up with original Board for missing minutes depicting approval of By-Laws.

New Business

Discussion of having the police patrol the neighborhood during the summer months. It would be in conjunction with Highland Pointe. Patrol times would be 11PM -2AM three times week.

Motion made to present this to the membership in the fall for summer 2016. Motion passed.

Initiation Fee: currently \$2000 for current non-member homes to become members. After much discussion the following motion was made by Anne F: All current non HOA members who are not original homeowners are extended an opportunity to join HRHOA for a one time fee of \$500 plus this year's annual dues of \$475. This offer is valid until July 15, 2015. In addition to the fees the proper paperwork, as provided by HRHOA, is to be completed by the expiration date. Motion seconded by Kim G. and approved.

Delinquent Accounts: the By-laws allow for collection of all reasonable fees so it is suggested that the delinquent accounts be sold to a collection firm. Kiffer is researching possible firms.

Decision tabled until next meeting.

Wooden fence behind Pool: needs repairing. *Will obtain quotes and present at the next meeting.*

Board of Directors positions that need to be filled for the next fiscal year:

- Three (3) Directors: Anne, Aric and Kiffer
- President: Kiffer stated he would be happy to serve this position for another year
- Vice President
- Secretary
- Treasurer: James will be stepping down from the Treasurer's position, but will work closely with the new Treasurer throughout the year to ensure a smooth and easy transition. The new Treasurer would handle the week-to-week responsibilities while James' role would be as an assistant/consultant. If required HRHOA will provide training for QuickBooks.

Adjournment

Kiffer Andress adjourned the meeting at 8:30pm. The next board meeting will be at 6:30pm on Aug. 9, 2015.