

Highland Ridge Homeowners Association Members

Subject: 2009 Annual Meeting and Election of Officers

The Highland Ridge Board of Directors has scheduled our annual Homeowners' meeting as follows:

**Wednesday, October 28th, 2009 from 7:00 p.m. – 9:00 p.m.
(registration at 7:00, meeting starts at 7:30)
Highland Ridge Tennis Court Pavilion
4640 Outlook Place, Marietta, GA 30066**

During this meeting, all Highland Ridge Homeowners Association Members will be asked to vote on the nominees for two Board of Director's position. In addition, the members will be asked to cast their vote for the President and Vice-President positions.

Attached to this announcement is a ballot and a proxy. **If you are coming to the meeting, bring the ballot, the proxy is to be utilized if you will not be able to attend the meeting.** Please complete this proxy and deliver it to your block captain (listed inside the neighborhood directory), or to another homeowner who will be attending the meeting. Again, if you will be attending the annual meeting, simply bring your completed ballot with you.

As you can see from the ballot (and proxy), the meeting not only includes the election of Officers and the new Board, it is the Members' opportunity to review and approve the upcoming 2010 budget and vote on other issues requiring membership approval. **Your attendance at the annual meeting, and your participation in the vote, is very important, Please plan on attending or otherwise ensuring your vote is counted.**

Sincerely,

Nominating Committee

**Highland Ridge Homeowners Association
BALLOT (2009 Elections)**

I, _____ (*name*) as a member in good standing of the Highland Ridge Homeowners Association represent the lot located at _____
_____ (*street address*) and cast my vote as follows:

Candidates for Officers (*Check one box for each position*):

- President ⇒ Rick Franzman
- Vice President ⇒ Ken Borgerding

Candidates for Directors (*Check TWO boxes from the following*):

- Aric Kline
- Debbie McKeen
- Art Zeigler

Approval of the Association Budget for the 2010 Fiscal Year: (*Check one box*)

- I **Approve** the annual budget after considering all discussion at the meeting.
- I **Disapprove** the annual budget after considering all discussion at the meeting.

Volunteer for Secretary or Treasurer: (*Check all applicable boxes*)

The Board of Directors appoints the Secretary and Treasurer positions. Please indicate if you would be interested in assisting with these positions:

- Secretary
- Treasurer

Volunteer for Committee Participation: (*Check all applicable boxes*)

I would be willing to assist on any committees that I have checked below

- | | | |
|---------------------------------|--|--|
| <input type="checkbox"/> Tennis | <input type="checkbox"/> Sunshine | <input type="checkbox"/> Landscape |
| <input type="checkbox"/> Social | <input type="checkbox"/> Welcome | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Pool | <input type="checkbox"/> Architectural | <input type="checkbox"/> Block Captain |

_____ (Signature and Date)

_____ (Print Name)

**Highland Ridge Homeowners Association
PROXY (2009 Elections)**

I, _____ (name) as a member in good standing of the Highland Ridge Homeowners Association representing the lot located at _____ (street address) wish to assign my proxy _____ (Association President or list name of another person) as follows:

Election of Directors and Officers: (check one box)

- Limited Proxy – I instruct my proxy to cast my vote for Directors/Officers as designated below without variation regardless of who is nominated from the floor of the annual meeting.
- Unrestricted Proxy – I instruct my proxy to cast my vote for Directors/Officers at their discretion. My preference among the current candidates is noted below.

Candidates for Officers (Check one box for each position):

- President ⇒ Rick Franzman
- Vice President ⇒ Ken Borgerding

Candidates for Director (Check TWO boxes from the following):

- Aric Kline
- Debbie McKeen
- Art Zeigler

Approval of the Association Budget for the 2010 Fiscal Year: (Check one box)

- I request that my proxy vote **Approve** the annual budget after considering all discussion at the meeting. (The Board recommends approval of the budget)
- I request that my proxy vote **Disapprove** the annual budget after considering all discussion at the meeting.

Volunteer for Secretary or Treasurer: (Check all applicable boxes)

The Board of Directors appoints the Secretary and Treasurer positions. Please indicate if you would be interested in assisting with these positions:

- Secretary
- Treasurer

Volunteer for Committee Participation: (Check all applicable boxes)

I would be willing to assist on any committees that I have checked below

- | | | |
|---------------------------------|--|--|
| <input type="checkbox"/> Tennis | <input type="checkbox"/> Sunshine | <input type="checkbox"/> Landscape |
| <input type="checkbox"/> Social | <input type="checkbox"/> Welcome | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Pool | <input type="checkbox"/> Architectural | <input type="checkbox"/> Block Captain |

_____ (Signature and Date)

_____ (Print Name)